



**HONG KONG SECURITIES**  
(INTERNATIONAL) COMPANY LIMITED  
香港證券(國際)有限公司

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www.hksecurities.com.hk  
CE No. 證監會編號:: AST016

## SECURITIES DEPOSIT/ WITHDRAWAL INSTRUCTION FORM 現貨存入/提取指示表格

Please return this form to us by mail or in person to our office or by fax to +852 2893 8813 or by email to cs@hksecurities.com.hk.  
請將此表格寄回或親身交回本公司或傳真至+852 2893 8813 或電郵至 cs@hksecurities.com.hk。

Please contact our Customer Service Hotline at +852 2893 5566 for any assistance. 如需協助，請致電客戶服務熱線 +852 2893 5566。

### Account Holder(s) 賬戶持有人

Name 姓名 \_\_\_\_\_

Telephone no. 聯絡電話 \_\_\_\_\_

Account no. 賬戶號碼 \_\_\_\_\_

Deposit 現貨存入

Withdrawal 現貨提取

Stock Details 股票資料				FOR OFFICE USE ONLY	
Stock Code 股票代號	Stock Name 股票名稱	Quantity 股份數量	Certificate No. 股票號碼	PMT	Charge
				<b>TOTAL:</b>	

Signature of Account Holder(s) 賬戶持有人簽署

Date 日期



Notes 註

1. All account holder(s) must sign on this form.

所有賬戶持有人必須於本表格上簽署。

2. For physical scrip deposit:

對於現貨存入:

- We will process your request once we receive your physical scrip. The name on the physical scrip must be the same as the name of the account holder.  
- 一旦收到您的股票現貨，我們將處理您的申請。現貨的名稱必須為帳戶持有人的名稱相同。
- You need to provide proof of beneficial ownership if the share certificates are registered in the name of a nominee.  
- 如果現貨是在代名人的名義登記，那麼您需要提供實益擁有權證明。
- You can sell your shares immediately after the deposit. However, you may only use the funds in your account to purchase shares or physically withdraw the funds on T+10 days.  
- 您可以在存入股票後即刻沽出。但是，您只可以在 T+10 天後才可以使這筆資金購買股票或提取這筆資金。

3. For physical scrip withdrawal:

對於現貨提取:

- We will contact you when the scrip is ready to be collected. You may self-collect the scrip or authorize a third party to collect with original copy of the signed authorization letter.  
- 我們將通知您前來提取股票現貨。您可自行提取或書面授權第三方並帶同已簽署的授權委託書的正本前來提取。
- The letter must include the third party's name, ID number, stock code, stock name and number of shares with the following clause:  
"I/We hereby agree to keep you fully indemnified claims, from deands, cost against of proceedings any caused loss, by or arising from this authorization."  
- 授權委託書必須包括獲授權的第三方的姓名，身份證號碼，股票代號，股票名稱，股數和以下條款：“我/我們特此同意悉數賠償貴公司對因此授權所產生或造成的任何損失，索賠，要求和訴訟費用。
- Scrip must be collected within 14 business days after it is ready. Hong Kong Securities (International) Company Limited will re-deposit the scrip into CCASS if it is not collected after 14 business days. Handling fee will be charged again when you make another withdrawal instruction for the re-deposited stock(s).  
- 現貨必需在 14 個工作日內提取。否則，香港證券(國際)有限公司將重新存入中央結算系統。當您再次重新提取已存入的股票，我們將再次收取手續費。

4. Please refer to our fee schedule for all the relevant charges.

相關收費詳情請參閱本公司之收費表。

FOR OFFICE USE ONLY 本公司專用	
Received By	Date
Signature Verified By	Date
Input By	Date
Checked By	Date
Final Checked By	Date