



## REQUEST FOR ACCOUNT STATEMENT DUPLICATES/ CERTIFICATION 索取戶口結單副本 / 結存證明書申請表格

Please return this form to us by mail or in person to our office or by fax to +852 2893 8813 or by email to cs@hksecurities.com.hk.

請將此表格寄回或親身交回本公司或傳真至+852 2893 8813 或電郵至 cs@hksecurities.com.hk。

Please contact our Customer Service Hotline at +852 2893 5566 for any assistance. 如需協助，請致電客戶服務熱線 +852 2893 5566。

### Account Holder(s) 賬戶持有人

Name 姓名

Telephone no. 聯絡電話

Account no. 賬戶號碼

### Instruction 指示

I/We hereby request the followings regarding the captioned account 本人/吾等欲索取上述戶口之:

Daily Statement Duplicates 日結單副本<sup>1</sup>  Monthly Statement Duplicates 月結單副本<sup>1</sup>  Account Certification 戶口結存證明書<sup>2</sup>

Period 期間  From 由 \_\_\_\_\_ to 至 \_\_\_\_\_  As of 於 \_\_\_\_\_

Received By 收取方式  By Mail to Correspondence Address 郵寄至通訊地址  Collect in Person 親身提取

- Charges 收費: HK\$10 per statement for statement within past 3 months; HK\$100 per statement for statement within past 4 to 12 months; HK\$200 per statement for statement over past 12 months. 3 個月內之結單每份收取港幣 10 元; 過去 4 至 12 個月之結單每份收取港幣 100 元; 超過 12 個月之結單每份收取港幣 200 元。
- Charges 收費: HK\$100 per account per certification 每個戶口每份證明書港幣 100 元
- The charges and applicable fees will be charged from your trading account. 所需費用將從閣下之賬戶扣除。

Signature of Account Holder(s) 賬戶持有人簽署

Date 日期

### FOR OFFICE USE ONLY 本公司專用

Authenticated By	Date
Input By	Date
Checked By	Date
Final Checked By	Date
Record By	Date